



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

### NOTICE TO PROCEED

ARTJOHNLEY ENTERPRISES  
Quezon, City

Sir/Madam,

The attached Purchase Order No. 2025-07-0573 are already approved so NOTICE is given ARTJOHNLEY ENTERPRISES for the purchase of other machinery and equipment requested by E. Samaniego – PUBLICATION with PR No. 2025-06-1743. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : SEP 10 2025

Name of the Representative of the of the Bidder: ARTJOHNLEY ENTERPRISES

Authorized Signature: 